



PS. DISCO ROADSHOW

Professional Entertainment

MUSIC / EVENT PLANNER

You may wish to use this form if you want to be specific about the structure of the performance program. In order for the details to be included in the programming guidelines, this form must be received at least two weeks prior to the date of performance. Please refer to section 2.2 of your contract.

By completing this form you can provide us with an insight into what to expect before we arrive.

NAME:	BOOKING REFERENCE NO: <i>eg 200783-02</i>
-------	--

APPROXIMATE NO. OF GUESTS:	EXPECTED AGE RANGE OF GUESTS: <i>eg 25-40</i>
----------------------------	--

SPECIAL MUSIC REQUESTS: <i>eg. Bride & Groom First Dance</i>

SPECIAL ANNOUNCEMENTS: <i>eg. Other Celebrations "Cut the Cake"</i>
SUPRISE PARTY? TIME OF ARRIVAL:

PARTICULAR WORKING ARRANGEMENTS: <i>eg. Work Alongside Band Upstairs Function Room Outside in Marquee</i>
--

BUFFET TIME: <i>eg. 9.30 pm</i>	DURATION: <i>eg. 30 minutes</i>
------------------------------------	------------------------------------

BAR CLOSING TIME: <i>eg. 11.30pm</i>	USE OF SMOKE MACHINE: <i>for asthmatics</i>
---	--

SPECIAL ATTIRE:

NOTES:
